

# **LOCKWOOD FIRE PROTECTION DISTRICT**

23141 Shake Ridge Road Volcano, CA 95689

## **Meeting of the Board of Directors Agenda - July 22 - 6:00 p.m.**

**In-person Meeting** at Station 151 - 23141 Shake Ridge Rd., Volcano CA  
95689

### **Join Zoom Meeting:**

<https://us06web.zoom.us/j/2458678782?pwd=A5crm1OURrDYy0bUy9xb01rdplZOUJ.1&omn=81721634713>  
Meeting ID: 245 867 8782  
Passcode: M8SNBf (case-sensitive)

### **1. Call to order and reading of the mission statement.**

LFPD CREED: The principal purpose of this district is the protection of its citizens through the prevention and extinguishing of fires and the protection of life and property. May each action taken by this board be for the benefit of the district and for no other purpose – self serving or otherwise.

### **2. Establish quorum-roll call**

### **3. Closed session. Closed session Authority:**

According to the California Government Code 54957, the Lockwood Fire Protection District Board of Directors reserves the right to hold a closed session for consideration of real property negotiations, pending litigation, threats to public buildings or public access and personnel matters. **No closed session.**

### **4. Public Comments:**

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Lockwood Fire Protection District; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting.

### **5. Discussion Items**

- a. Review of AFD and LFPD Boards' approval of the agreement authorizing AFD Fire Chief Withrow to serve as Fire Chief for LFPD (Supporting document: Memo from Chief Withrow)

### **6. Action Items**

- a. Election of Vice President to fill existing vacancy

**7. Approval of Minutes from Board Meeting of June 24th, 2024**

Motion\_2<sup>nd</sup> \_\_\_\_\_ Vote: Yeas\_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstain\_\_\_\_\_

**8. Approval of Minutes from Special Board Meeting of July 8th, 2024**

Motion\_2<sup>nd</sup> \_\_\_\_\_ Vote: Yeas\_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstain\_\_\_\_\_

**9. Budget report**

**10. Chief's Report**

**11. Committee Reports:**

Grant Committee  
Fiscal and Planning Committee  
Policies and Procedures Committee  
Building and Maintenance Committee  
Communications and Outreach

**12. Auxiliary Report**

**13. Adjournment**

Motion 2<sup>nd</sup> \_\_\_\_\_ Vote: Yeas\_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

**Next Board Meeting: Monday, August 26th.**

# **LOCKWOOD FIRE PROTECTION DISTRICT**

23141 Shake Ridge Road Volcano, CA 95689

## **Meeting of the Board of Directors Minutes - June 24 - 6:00 p.m.**

**In-person Meeting** at Station 151 - 23141 Shake Ridge Rd., Volcano CA  
95689

### **Join Zoom Meeting:**

<https://us06web.zoom.us/j/2458678782?pwd=A5crm1OURrDYy0bUy9xb01rdplZOUJ.1&omn=89336954246>  
Meeting ID: 245 867 8782  
Passcode: M8SNBf (case-sensitive)

### **1. Call to order and reading of the mission statement.**

LFPD CREED: The principal purpose of this district is the protection of its citizens through the prevention and extinguishing of fires and the protection of life and property. May each action taken by this board be for the benefit of the district and for no other purpose – self serving or otherwise.

### **2. Establish quorum-roll call**

### **3. Closed session. Closed session Authority:**

According to the California Government Code 54957, the Lockwood Fire Protection District Board of Directors reserves the right to hold a closed session for consideration of real property negotiations, pending litigation, threats to public buildings or public access and personnel matters. **No closed session.**

### **4. Public Comments:**

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Lockwood Fire Protection District; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting.

- a. Jessie Mullen and Carla Bowers gave a presentation about the proposed Verizon cell tower which would theoretically be installed at the corner of Shake Ridge at Hale Road, across from LFPD Station 152. They requested that the LFPD Board invoke the Brown Act to add an opposition agenda item to a future meeting's agenda to formally voice opposition to Verizon for that placement of the tower, as it could potentially be a fire hazard, helipad obstruction, and a danger to health and safety.

Discussion ensued relevant to subject matter.

Director Lori Mayfield suggested a motion to hear the opposing side's presentation to tonight's meeting, and to give the affirmative side an opportunity to

Speak at a future meeting, to allow everyone's voices and concerns to be heard.

Motion to allow presentation: Director Lori Mayfield

Motion\_2<sup>nd</sup>: Director Don Dowell

Vote: Yeas   5   No        Absent        Abstain       

Discussion resumed relevant to subject matter. Participants got a chance to ask their questions, and long-time residents got a chance to weigh in.

Director Dowell stated that LFPD and the Board don't need to hold a Special Board Meeting if any action is in the interest of public health and safety.

Director Mayfield suggested a motion to prepare a letter outlining LFPD's and the Board's safety concerns and expectations to present at a future Board of Supervisors meeting, detailing the three positions of: Fire hazard, requirement for safety lights, and possible helicopter instrument panel interference.

Motion to move forward with letter: Director Mayfield

Motion\_2<sup>nd</sup>: Director Dowell

Vote: Yeas   5   No        Absent        Abstain       

## 5. Discussion Items

- a. Review of Election Department dates for Candidate/Ballot filings  
Discussion ensued relative to subject matter.

## 6. Action Items

- a. Adopt the Final Budget following community input  
Discussion ensued relative to subject matter. Members of the public had a chance to ask what kind of budgetary planning it would take to additionally staff Station 152, to which Interim Chief Randy Binz replied that LFPD would need to afford additional personnel, as well as to afford to build sleeping quarters for them.

Motion to adopt the Final Budget: Director Dowell

Motion\_2<sup>nd</sup>: Director Mayfield

Vote: Yeas   5   No        Absent        Abstain       

- b. Consider hiring a Board Treasurer  
Discussion ensued relative to subject matter. Director JoAnne McLachlan suggested LFPD advertise on the website, in newspapers and on social media for the position.

Motion to advertise for LFPD Board Treasurer position: Director Dowell

Motion\_2<sup>nd</sup>: Director Mayfield

Vote: Yeas   5   No        Absent        Abstain       

- c. Presentation of AFPD Emergency Proposal for LFPD  
Amador Fire Protection District Battalion Chief Justin Yelinek presented AFPD's short- and long-term solutions for LFPD's continued functionality and

staffing. In the short-term, this would be reactivating Addendum B to the Joint Operating Agreement, resulting in AFPD Chief Withrow and Battalion Chief Yelinek providing Chief Officer services, and delegating some of AFPD's volunteers to the Lockwood district's staff rotation and to assist with training. In the long-term, the most feasible solution would be consolidation. Battalion Chief Yelinek added that the intention was to alleviate LFPD volunteers' workload and allow them time to take much needed vacations, and ample time to spend on their families, their careers, or even to simply restock fire station groceries without possibly endangering the district. He said that CAL FIRE does not have the resources or ability to help staff LFPD and are additionally a very costly organization with which to enter such an agreement, and added that AFPD had already discussed reactivation of Addendum B during the Public Comment portion of their last Board meeting, and a motion passed reactivate Addendum B if the same movement passed during LFPD's Board Meeting.

Motion to explore reactivation of JOA Addendum B: Director Mayfield

Motion\_2<sup>nd</sup>: Director Dowell

Vote: Yeas 3 No 2 Absent \_\_\_\_\_ Abstain \_\_\_\_\_

## **7. Approval of corrected Minutes from Board Meeting of June 3rd, 2024**

Motion to accept minutes: Director Mayfield

Motion\_2<sup>nd</sup>: Director Dowell

Vote: Yeas 5 No \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

## **8. Budget report**

Director Dowell reported that LFPD's financial situation had improved, and the Capital Improvement Fund had grown with revenue. Additionally, a second assessment had arrived after corrections were made to an error in a previously distributed report.

## **9. Chief's Report**

Interim Chief Binz reported 19 total emergency calls so far for the month of June, distributed as follows: 13 medical aids, 3 debris burns, 2 smoke checks and 1 structure fire. He shared that Firefighter Seth Babcock, who had previously worked 40-hour weeks staffing Station 151, had left voluntarily, but that LFPD had 2 new volunteers, one of whom already had a career as an EMT and the other who has been training for a firefighting career throughout high school and into college. Additionally, a new thermal camera had been provided to LFPD. He also shared that Engine 6526 had a serious oil leak and a broken emergency brake cable, the repairs for which only came out to \$900 despite higher estimations. He added that Engine 6520 would be receiving new tires tomorrow, June 25th, estimated to cost roughly \$2,000.

## **10. Committee Reports:**

#### Grant Committee

Director Dowell reported he had been working on getting former Board President Jan Hewitt's grant authority transferred, but that getting someone else authorized through the federal government takes time.

#### Fiscal and Planning Committee

#### Policies and Procedures Committee

#### Building and Maintenance Committee

Interim Chief Binz reported that he had met with an air traffic expert at Station 152 to oversee the helipad with regards to any concerns about the Verizon cell tower affecting visibility or space. He was informed that until significant weedeating and vegetation management could be fulfilled at Station 152, the location was itself a fire hazard, particularly the Barn. At this time, Lockwood resident and nearby neighbor Erick DaMota offered to help with the weedeating, and shared that he had come here to volunteer his time to help in whatever capacity was necessary.

#### Communications and Outreach

Secretary Golightly shared that she had been getting any interesting and engaging pictures of training uploaded to social media, posting about events when necessary, and keeping the public informed about Board Meetings.

### **11. Auxiliary Report**

Secretary Golightly shared that the Auxiliary was on a break to allow its members the summer with their families, but that they would be turning putin support of LFPD staff and apparatus for the July 6th Cannonball Run parade in downtown Volcano, as well as having a second Book Sale on the weekend of July 27th and 28th at the State Farm parking lot alongside Amador STARS, who were gracious enough to invite the LFPD Auxiliary to join their own fundraiser event. She also reported that the Clothing Drive would be happening again in the Pine Grove Market parking lot this September, every Saturday morning from 10 am to 2 pm.

### **12. Adjournment**

Motion to adjourn: Director Mayfield

Motion 2<sup>nd</sup>: Director Dowell

Vote: Yeas   5   No        Absent        Abstain       

**Next Board Meeting: Monday, July 22nd.**

# **LOCKWOOD FIRE PROTECTION DISTRICT**

23141 Shake Ridge Road Volcano, CA 95689

## **Special Meeting of the Board of Directors Minutes - July 8th - 6:00 p.m.**

**In-person Meeting** at Station 151 - 23141 Shake Ridge Rd., Volcano CA 95689

Join Zoom Meeting:

[https://us06web.zoom.us/j/2458678782?pwd=A5crm1OURrDYy0bUy9xb01rdplZOUJ.](https://us06web.zoom.us/j/2458678782?pwd=A5crm1OURrDYy0bUy9xb01rdplZOUJ.1&omn=85357498552)

1&omn=85357498552

Meeting ID: 245 867 8782

Passcode: M8SNBf (case-sensitive)

**The meeting was called to order at 6:00 pm by Board Director JoAnne McLachlan.**

### **1. Call to order and reading of the mission statement.**

LFPD CREED: The principal purpose of this district is the protection of its citizens through the prevention and extinguishing of fires and the protection of life and property. May each action taken by this board be for the benefit of the district and for no other purpose – self serving or otherwise.

### **2. Establish quorum-roll call**

All present. Quorum established.

### **3. Closed session. Closed session Authority:**

According to the California Government Code 54957, the Lockwood Fire Protection District Board of Directors reserves the right to hold a closed session for consideration of real property negotiations, pending litigation, threats to public buildings or public access and personnel matters. **No Closed session.**

### **4. Public Comments:**

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Lockwood Fire Protection District; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting.

### **5. Action Items**

a.) Approval of amendment to the Master Joint Operating Agreement between the Amador Fire Protection District and the Lockwood Fire Protection District

Discussion ensued relevant to subject matter.

Motion to approve amendment: Director Don Dowell

Motion\_2<sup>nd</sup>: Director Lori Mayfield

Vote: Yeas   5   No        Absent        Abstain

b.) Adopt Resolution 2024-1

A resolution of the Lockwood Fire Protection District, calling for an election, requesting consolidation of its district election with the statewide Presidential General Election

Discussion ensued relevant to subject matter. 4 of 5 Board members will be up for election, and this resolution is to let the county know the LFPD Board plans to hold this election alongside the Presidential election.

Motion to approve resolution: Director Dowell

Motion\_2<sup>nd</sup>: Director Mayfield

Vote: Yeas 5 No \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

**6. Adjournment**

Motion to approve resolution: Director Dowell

Motion\_2<sup>nd</sup>: Director Stevens

Vote: Yeas 5 No \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_

**Board Meeting: The next Board Meeting will be held July 22nd, 2024**