

LOCKWOOD FIRE PROTECTION DISTRICT

23141 Shake Ridge Road Volcano, CA 95689

Special Meeting of the Board of Directors Agenda - July 8th - 6:00 p.m.

In-person Meeting at Station 151 - 23141 Shake Ridge Rd., Volcano CA 95689

Join Zoom Meeting:

<https://us06web.zoom.us/j/2458678782?pwd=A5crm1OURrDYy0bUy9xb01rdplZOUJ.1&omn=85357498552>

Meeting ID: 245 867 8782

Passcode: M8SNBf (case-sensitive)

1. Call to order and reading of the mission statement.

LFPD CREED: The principal purpose of this district is the protection of its citizens through the prevention and extinguishing of fires and the protection of life and property. May each action taken by this board be for the benefit of the district and for no other purpose – self serving or otherwise.

2. Establish quorum-roll call

3. Closed session. Closed session Authority:

According to the California Government Code 54957, the Lockwood Fire Protection District Board of Directors reserves the right to hold a closed session for consideration of real property negotiations, pending litigation, threats to public buildings or public access and personnel matters. **No Closed session.**

4. Public Comments:

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Lockwood Fire Protection District; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting.

5. Action Items

a.) Approval of amendment to the Master Joint Operating Agreement between the Amador Fire Protection District and the Lockwood Fire Protection District

b.) Adopt Resolution 2024-1

A resolution of the Lockwood Fire Protection District, calling for an election, requesting consolidation of its district election with the statewide Presidential General Election

Board Meeting: The next Board Meeting will be held July 22nd, 2024

AMENDMENT TO THE MASTER JOINT OPERATIONS AGREEMENT BETWEEN
THE AMADOR FIRE PROTECTION DISTRICT AND THE LOCKWOOD FIRE
PROTECTION DISTRICT

This Amendment to the Master Joint Operations Agreement between the Amador County Fire Protection District and the Lockwood Fire Protection District (“Amendment”) is entered into this ____ day of _____, 2024, by and between the Amador Fire Protection District (“AFPD”) and the Lockwood Fire Protection District (“Lockwood”).

RECITALS

WHEREAS, on July 19, 2022, AFPD and Lockwood entered into a Master Joint Operations Agreement setting forth the cooperative relationship between the agencies regarding the provision of fire protection and emergency medical services; and

WHEREAS, the parties desire to amend the Master Joint Operations Agreement to provide that the AFPD Fire Chief, or his or her designee, will serve as and perform the duties of Fire Chief for Lockwood as provided below.

NOW, THEREFORE, AFPD and Lockwood, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

1. As set forth in more thoroughly in Attachment A to this Amendment, the AFPD Fire Chief shall serve as and perform the duties of Fire Chief for the Lockwood Fire Protection District.

2. This Amendment shall terminate automatically upon Lockwood’s dissolution and annexation with AFPD. This Amendment may also be terminated earlier by either party upon 60-days written notice to the other party. In the event of a termination of this Amendment, not involving a merger of the two agencies, all equipment, records, or other property shall be returned to the original owner within 60-days of the effective date.

3. For the services provided pursuant to this Amendment, Lockwood shall make a monthly payment to AFPD of \$3,000. The payment for any partial month shall be prorated.

4. Except as set forth in this Amendment, the Agreement shall remain unmodified and in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their duly authorized officers, on the first date listed above.

Amador Fire Protection District:

BY: _____ Brian Oneto

Chairman, Board of Directors

Lockwood Fire Protection District:

BY: _____

Chairperson, Board of Directors

Attest:

Clerk of the Board of Directors

BY: _____

Attest:

Clerk of the Board of Directors

BY: _____

Attachment A

This appendix does not in any way change the current Joint Operations Agreement or preclude the Lockwood Fire Protection District from remaining an independent special district, with its own duly elected Board of Directors.

The AFD Fire Chief, or his or her designee, shall serve as and perform the duties of Fire Chief for the Lockwood Fire Protection District. Those duties shall include, but not be limited to the following:

- Respond to emergency and non-emergency calls, deploying fire apparatus and fire personnel in the most advantageous manner for the control and extinguishment of fire.

- Demonstrate leadership and effective supervision under unusually stressful conditions in both emergency and non-emergency situations.

- Provide administrative oversight and participate in the development of policies and procedures supporting overall fire district administration and operations.

- Working with the Treasurer and the Board of Directors to submit requests for new acquisitions and work within the established fire district budget, including the procurement of equipment and supplies. Follow District procedures for documenting expenditures, as outlined in the Operation and Procedure Manual (paragraph 3040.4). Assist the Board and Treasurer with annual budgeting of District operational and personnel expenses.

- Ensure an adequate number of trained and equipped volunteer firefighters are available for emergency response.

- Ensure all LFPD apparatus and facilities are well maintained, response ready, and presentable for the public.
- Effectively promote and enforce a work environment that is free of discrimination or harassment of any kind, with zero tolerance for any such behavior or act.
- Identify problems early and taking appropriate action when problems arise, thereby fulfilling supervisory responsibilities as required by law while adhering to LFPD policy and procedures.
- Promote safe work practices and provide a safe work environment for all volunteers and the public.
- Plan, organize, direct, control and evaluate all Fire District operations for fire suppression, training, communications, prevention, fire investigation and emergency medical response.
- Work cooperatively with allied agencies and neighboring jurisdictions for the benefit of LFPD in providing effective and efficient emergency responses.
- Remain current in modern fire protection organization standards and management practices used to deliver structural fire protection and other emergency services.
- Provide supervision and oversight of the care, maintenance, application and replacement of personal protective equipment, mobile equipment, facilities, infrastructure and other equipment, to include an accurate inventory of equipment as appropriate.
- Remain current and well versed in various state, local, and federal laws, codes and ordinances relating to life hazard, fire hazard and risk reduction policies.
- Respond promptly to complaints or concerns from citizens, with the goal of determining reasonable solutions for all parties, including the district.

- Represent LFPD's interests in various County organizations as appropriate.
- The JOA including this addendum shall be revisited upon any personnel changes regarding the Fire Chief position for AFPD.
- If the LFPD Board finds by a majority vote that the AFPD assigned acting Fire Chief is not fulfilling the requirements of this agreement and/or not acting in the best interests of LFPD, the LFPD board will send a resolution stating such to the AFPD Fire Chief, who will then assign an alternative Chief to serve at LFPD.

RESOLUTION NO. 2024----

A RESOLUTION OF the Fire District for LOCKWOOD FIRE PROTECTION DISTRICT
CALLING FOR AN ELECTION, REQUESTING CONSOLIDATION OF ITS Special
District Election WITH THE STATEWIDE PRESIDENTIAL GENERAL ELECTION,
FILING A NOTICE OF ELECTION WITH THE REGISTRAR OF VOTERS,
SUBMITTING AN

INCUMBENT LIST AND TERMS OF OFFICE, REQUIRING THAT CANDIDATE'S
STATEMENTS BE PAID BY THE CANDIDATE, CERTIFYING THE
JURISDICTION'S

BOUNDARY MAP, DETERMINING A COIN TOSS AS THE TIE-BREAKING
METHOD,

AUTHORIZING AMADOR COUNTY ELECTIONS DEPARTMENT TO CONDUCT
THE
ELECTION AND CANVASS THE RETURNS, AND EXPRESSING INTENT TO
REIMBURSE AMADOR COUNTY FOR THE ACTUAL COSTS OF THE ELECTION.

WHEREAS, on July 8, 2024, the Fire District adopted Resolution 2024-1, entitled "A
RESOLUTION

OF THE FIRE DISTRICT, CALIFORNIA, CALLING A GENERAL ELECTION TO BE
HELD ON

NOVEMBER 5, 2024 FOR THE PURPOSE OF ELECTING FOUR BOARD
MEMBERS and

WHEREAS, a Notice of Election must be filed with the Amador County Registrar of
Voters specifying

which offices are to be filled at this election; and

WHEREAS the Fire District boundary map has not changed since the last election held in
2022; and

WHEREAS Amador County intends to conduct a consolidated election on November 5,
2024; and

WHEREAS, the consolidation of elections may serve to reduce election expenses to
taxpayers and

may increase voter turnout; and

WHEREAS, a Candidate's statement, if desired, is to be paid by the Candidate; and

WHEREAS, the Amador County Elections Department must be Authorized to conduct the election and

to canvass all returns; and

WHEREAS, Amador County should be reimbursed for the actual costs of the election; and

WHEREAS, a pre-determined tie-breaking method should now be designated to prevent any possible

dispute as to the final outcome of the election; NOW,

THEREFORE, BE IT RESOLVED, that the Fire District does hereby 1.) Call for an Election to be held

to elect Four seats. 2.) Request that its General Election to elect Four seats be Consolidated with the General

Election scheduled for November 5, 2024; (3.) File it is Notice of Election with the Registrar of Voters specifying

the elective offices to be filled; (4.) Submit a list of incumbents and terms of offices; (5.) Require that a

Candidate's Statement, if desired, is to be paid by the Candidate; (6.) Certify the current boundary map is

without change since the last election; (7.) Sets a coin-toss as its tie-breaking method for this election with

procedures as previously established by Special District Fire Protection Resolution 2024-1 adopted

July 8, 2024); (8.) Authorizes Amador County Elections Department to conduct the election and

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canvass the returns; and (9.) Intends to reimburse Amador County for the actual costs of this election.

PASSED AND ADOPTED by the Lockwood Fire Protection District of the at a special meeting held on the 8th day of July 2024, by the following called vote:

AYES: (Title):

NOES: (Title):

ABSTAIN: (Title):

ABSENT: (Title):

APPROVED:

Title

ATTEST:

NAME, TITLE

BY: _____

(Title)

(SEAL)

APPROVED AS TO FORM:

(Title)